

# Watertown Township

## Parcel Division Application

**YOU MUST ANSWER ALL QUESTIONS AND INCLUDE ALL ATTACHMENTS, OR THIS WILL BE RETURNED TO YOU.**

APPROVAL OF A DIVISION OF LAND IS REQUIRED BEFORE IT IS SOLD. THIS APPROVAL IS NOT A DETERMINATION THAT THE RESULTING PARCELS COMPLY WITH OTHER ORDINANCES AND REGULATIONS.

1. LOCATION OF PARENT PROPERTY TO BE SPLIT:

ADDRESS: \_\_\_\_\_

PROPERTY CODE: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

2. PROPERTY OWNER INFORMATION:

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

3. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

A. NUMBER OF NEW PARCELS \_\_\_\_\_

B. INTENDED USE (RESIDENTIAL, COMMERCIAL, ETC.) \_\_\_\_\_

C. EACH RESIDENTIAL PARCEL MUST HAVE 100' FRONTAGE, AG & AG-RES 165'

D. EACH PARCEL HAS A WIDTH OF \_\_\_\_\_

E. EACH PARCEL HAS A DEPTH OF \_\_\_\_\_

F. THE DIVISION OF EACH PARCEL PROVIDES ACCESS TO THE FOLLOWING: CHECK ONE:

\_\_\_\_\_ EACH NEW DIVISION HAS FRONTAGE EXISTING OF PUBLIC ROAD,

ROAD NAME: \_\_\_\_\_

\_\_\_\_\_ EASEMENT

\_\_\_\_\_ DESCRIPTION INCLUDED

\_\_\_\_\_ WIDTH S.3.25.0.06, B/33"

\_\_\_\_\_ FRONTAGE = DISTRICT MINIMUM

\_\_\_\_\_ A NEW PUBLIC ROAD:

ROAD NAME: \_\_\_\_\_

G. DESCRIPTIONS AND MAPS:

1) AN ADEQUATE AND ACCURATE LEGAL DESCRIPTION OF EACH NEW PARCEL AND A DESCRIPTION OF *ANY REMAINING PARENT PARCEL*.

2) A TENTATIVE PARCEL MAP MUST BE DRAWN TO SCALE SHOWING:

\_\_\_\_\_ AREA, \_\_\_\_\_ PARCEL LINES, \_\_\_\_\_ PUBLIC UTILITIES EASEMENTS,

\_\_\_\_\_ ACCESSIBILITY \_\_\_\_\_ NUMBER OF PARCELS, \_\_\_\_\_ PARENT PARCEL

4. FUTURE DIVISIONS BEING TRANSFERRED FROM PARENT PARCEL TO ANOTHER PARCEL.  
INDICATE NUMBER TRANSFERRED \_\_\_\_\_. IF ASSESSOR IS NOT INFORMED BY PROPERTY, TRANSFER AFFIDAVIT OR REGISTERED DEED OF THE FUTURE DIVISIONS TRANSFERRED THEY WILL REMAIN WITH THE PARENT PARCEL.
5. DEVELOPMENT SITE LIMITS (CHECK EACH WHICH REPRESENT A CONDITION WHICH EXISTS ON THE PARENT PARCEL)
- \_\_\_\_\_ WATERFRONT PROPERTY (RIVER, LAKE, POND, OTHER, \_\_\_\_\_)
- \_\_\_\_\_ INCLUDES WETLANDS
- \_\_\_\_\_ IS WITHIN A FLOOD PLAIN
- \_\_\_\_\_ INCLUDES A BEACH
- \_\_\_\_\_ IS ON MUCK SOILD OR SOILS KNOWN TO HAVE SEVERE LIMITATIONS FOR ON SITE SEWAGE DRAIN
6. ATTACHMENTS: ALL THE FOLLOWING ATTACHMENTS MUST BE INCLUDED BEFORE APPLICATION WILL BE REVIEWED.
- A. A SCALE DRAWING OF NOT LESS THAN 1" = 20 FEET FOR PARENT PARCELS OR PARENT TRACTS OF LESS THAN THREE ACRES, AND OF AT LEAST 1" = 100 FEET FOR PARENT PARCELS OR PARENT TRACTS OF THREE ACRES OR MORE, OR A LEGAL SURVEY. EACH DRAWING MUST SHOW THE FOLLOWING:
- \_\_\_\_\_ 1) CURRENT BOUNDARIES (AS OF MARCH 31, 1997)
- \_\_\_\_\_ 2) ALL PREVIOUS DIVISIONS MADE AFTER MARCH 31, 1997 (INDICATE WHEN DONE OR NONE.
- \_\_\_\_\_ 3) THE PROPOSED DIVISION(S)
- \_\_\_\_\_ 4) DIMENSIONS OF PROPOSED DIVISIONS
- \_\_\_\_\_ 5) EXISTING AND PROPOSED ROAD/EASEMENT RIGHT-OF-WAY(S)
- \_\_\_\_\_ 6) EASEMENTS FOR PUBLIC UTILITIES FROM EACH PARCEL THAT IS A DEVELOPMENT SITE TO EXISTING PUBLIC UTILITY FACILITIES
- \_\_\_\_\_ 7) EXISTING IMPROVEMENTS (BUILDINGS, WELLS, SEPTIC, ETC.)
- \_\_\_\_\_ 8) ANY FEATURES CHECKED IN QUESTION NUMBER 5
- B. INDICATION OF APPROVAL OR PERMIT FROM:
- \_\_\_\_\_ 1) COUNTY ROAD COMMISSION THAT A PROPOSED EASEMENT PROVIDES VEHICULAR ACCESS TO AN EXISTING ROAD OR STREET MEETS APPLICABLE LOCATION STANDARDS.
- \_\_\_\_\_ 2) ELECTRIC UTILITIES RIGHT OF WAY OFFICE
- \_\_\_\_\_ 3) TELECOMMUNICATIONS SERVICE RIGHT OF WAY OFFICE
- \_\_\_\_\_ 4) GAS UTILITIES RIGHT OF WAY OFFICE
- C. A COPY OF RESERVED RIGHTS IN THE PARENT PARCEL, IF PURCHASED AFTER MARCH 31, 1997.
- D. A FEE OF \_\_\_\_\_ FOR INITIAL SPLIT, \_\_\_\_\_ FOR EACH ADDITIONAL SPLIT DONE AT THE SAME TIME.

7. AFFIDAVIT AND PERMISSION FOR MUNICIPAL, COUNTY AND STATE OFFICIAL TO ENTER THE PROPERTY FOR INSPECTIONS.

I AGREE THE STATEMENTS MADE ABOVE ARE TRUE, AND IF FOUND NOT TO BE TRUE THIS APPLICATION AND ANY APPROVAL WILL BE VOID. FURTHER, I AGREE TO COMPLY WITH THE CONDITIONS AND REGULATIONS PROVIDED WITH THIS PARENT PARCEL DIVISION. FURTHER, I AGREE TO GIVE PERMISSION FOR OFFICIALS OF THE MUNICIPALITY, COUNTY AND THE STATE OF MICHIGAN TO ENTER THE PROPERTY WHERE THIS PARCEL DIVISION IS PROPOSED FOR PURPOSES OF INSPECTION. FINALLY, I UNDERSTAND THIS IS ONLY A PARCEL DIVISION, WHICH CONVEYS ONLY CERTAIN RIGHTS UNDER THE APPLICABLE LOCAL LAND DIVISION ORDINANCE AND STATE LAND DIVISION ACT (FORMALLY THE SUBDIVISION CONTROL ACT PA 288 OF 1967, AS AMENDED (PARTICULARLY BY PA 591 OF 1966 AND PA 87 OF 1997, MCL 560.101 ET. SEQ.) AND DOES NOT INCLUDE ANY REPRESENTATION OR CONVEYANCE OF RIGHTS IN ANY OTHER STATUE, BUILDING CODE, ZONING ORDINANCE, DEED RESTRICTIONS OR OTHER PROPERTY RIGHTS.

***FINALLY, EVEN IF THIS DIVISION IS APPROVED, I UNDERSTAND LOCAL ORDINANCES AND STATE ACTS CHANGE FROM TIME TO TIME, AND IF CHANGED THE DIVISIONS MADE HERE MUST COMPLY WITH THE NEW REQUIREMENTS (APPLY FOR DIVISION AGAIN) UNLESS DEEDS REPRESENTING THE APPROVED DIVISIONS ARE RECORDED WITH THE REGISTER OF DEEDS WITHIN 180 DAYS, OR THE DIVISION IS BUILT UPON THE CHANGES TO THE LAWS MADE.***

PROPERTY OWNER/AGENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(IF SIGNED BY AGENT/WE MUST HAVE A LETTER SIGNED BY PROPERTY OWNER GIVING THE AGENT PERMISSION)

AGENT/CONTACT PERSON PHONE: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**APPLICATION RECEIVED:**

TOTAL FEES \$ \_\_\_\_\_ CHECK NUMBER \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_

**APPROVED/DENIED (please circle one)**

ASSESSOR SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**APPROVED/DENIED (please circle one)**

ZONING ADMINISTRATOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**APPROVED/DENIED (please circle one)**

TOWNSHIP BOARD APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

**IF DENIED – GIVE REASON(S)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_