

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, November 1, 2022 – 5:15 pm

The Watertown Township meeting for Public Accuracy testing began at 5:15 and was conducted by Clerk Ross and Deputy Clerk/Co-Chair Election Inspector Cole. The Accuracy Test was completed by 5:55 pm and it was determined that all the equipment was working properly. The documents were signed by the Township Election Commission: Clerk Ross, Deputy Clerk Cole, Treasurer Coats and Trustee Cambridge. All ballots and signed testing document were placed in the ballot container and sealed by Clerk Ross.

The Watertown Township Board meeting was called to order by Supervisor, Scott Franzel at 6:00 pm. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Dixon, Franzel, and Ross

ABSENT: Diaz

GUESTS: Susan Cole, Jim Hacker, T.J. Thompson

MINUTES

Franzel requested approval of the October 4, 2022 Regular Meeting Minutes.

Dixon requested –

- Under Election Commission - The r in the word recorder be replaced with R.
- Under Zoning, Item Number 1 and 2 – Add Land Use before the word permit.

Franzel requested

- Under Planning Board – Removal of - No Application for

Cambridge requested –

- Under Website Report, Lines 3 and 4 – Replace the word world with rural

*** Motion by Dixon, Supported by Cambridge to approve the minutes as amended. All in favor. Motion carried.

AGENDA

ADDITIONS OR CORRECTIONS TO THE AGENDA

Franzel requested that

- Under Road Commission – Remove Troy Sweet
- Under Supervisor/Zoning – Add Item Number 1 – Land Use Permit Clarissa Martin– 97 W. Cooper Road
- Under Supervisor/Zoning – Add Item Number 2 – Land Use Permit Cell Tower Payment – 376 Gates Road
- Under Cemetery Report, Item Number 3 – Add Authorization of \$125 Payment to Jim Hacker

*** Motion by Dixon, Supported by Cambridge to approve the agenda as amended. All in favor. Motion carried.

OFFICIAL GUEST

1. Road Commission – Troy Sweet to be present to answer any questions and give us an update on our roads.
 - Removed from the agenda

PUBLIC OFFICIALS

No Public Officials

PUBLIC COMMENTS

No Public Comments

CORRESPONDENCE

1. Email from Kyle O'Mara regarding the waste pickup process for township residents
 - Franzel reported township attorney Kyle O'Mara is currently developing a waste pickup plan for another township. Discussion was held. To mandate waste pickup at each residence & business, the township will be required to hold two (2) public meetings. The Public Meetings will be held on May 2nd and July 11th before the regular meeting of the Board. Notice of each meeting will be provided to residents and businesses by 1st class mail and by publication.

NEW BUSINESS

1. Spicer Group contract signed
 - Franzel shared copies of the signed Spicer Group Contract with the Board
2. Waste quotes from GFL and Waste Management Discussion
 - Discussion was held on waste removal fee and collection of fees from residents/businesses. No action was taken.
3. Foster Swift Engagement Agreement
 - Discussion was held on using Foster Swift Law Firm for specialized legal issues while maintaining attorney Kyle O'Mara for common township legal issues.

*** Motion by Dixon, Supported by Coats to use Foster Swift for specialized legal items. All in favor. Motion carried.

ROAD COMMISSION

Franzel reported for Road Commission Foreman, Troy Sweet.

- Townline Road project is complete
- Brining for next year has been scheduled
- All roads are being bladed after the rain

SUPERVISOR/ZONING: *Scott Franzel*

1. Land Use Permit Clarissa Martin – 97 W. Cooper Road
 - Franzel presented the Land Use Permit
2. Land Use Permit Cell Tower Payment – 376 Gates Road
 - Franzel presented the Land Use Permit Payment

TREASURER'S REPORT: *Sheila Coats*

Coats requested approval of the October 2022 checks number 17003 thru 17027 for a total amount of \$9,165.42

*** Motion by Cambridge, Supported by Dixon to approve the October 2022 checks as presented. All in favor. Motion carried.

1. Township Credit Card
 - Coats reported she is working with the bank.

CLERK'S REPORT: *Tammy Ross*

Ross requested a motion to approve payment of the monthly bills.

*** Motion by Franzel, Supported by Cambridge to approve the bills with the addition of a \$100 invoice from Phil Matusik for binding of carpet runners. All in favor. Motion carried.

CEMETERY REPORT: *Tammy Ross*

1. Database Update
 - No Action taken on this item.
2. Interment Authorization Form
 - Franzel presented the Interment Authorization Form to the Board as prepared in collaboration with Jim Hacker. Coats requested that grave number, section number and lot number should be listed separately. Dixon requested that the form be verified and approved by the Township Clerk and Sexton. Mr. Hacker will email the form to Cambridge to be added to the website.
3. Authorization of \$125 Payment to Jim Hacker

*** Motion by Dixon, Supported by Cambridge to approve a one-time payment to Jim Hacker in the amount of \$125 for development of the Interment Authorization Form. All in favor. Motion carried

SEWER REPORT: *Jim Hacker*

Jim Hacker reported –

- He and Dixon met at the sewer station
1. Jeremy Dral
 - Franzel reported that township resident Jeremy Dral has requested his house be hooked up to the City Sewer System. There is not a hookup fee or charge, however, the roads must be dug up and the homeowner is responsible for this expense and all other expenses related to the hookup.
 - Dixon expressed his concern with the present Sewer Ordinance as it was written in 1982 and needs updating. He also expressed concerns regarding the fees and sewer system liability. Dixon would discourage any new hook ups to the system and would establish an application system.

***Motion by Franzel, Supported by Coats to approve no new hook ups to the sewer system. By unanimous vote the Board approved not allowing sewer hook ups at this time.

PLANNING BOARD *Becky Cambridge*

- Next meeting on December 15, 2022

WEBSITE REPORT: *Becky Cambridge*

- Added approved and proposed minutes as needed
- Joshua Cambridge changed the Township Hall picture
- Requested a Township Hall picture with the flag flying.

*** Motion by Cambridge, Supported by Franzel to approve the purchase of a flag. All in favor. Motion carried

- Updated Zoning Board contact list and will update again by removing Jim Hacker and adding Mark Batkie.
- Under Announcements, she added the voter information for November 8th, and an Absentee Voter Application form with the Clerk's contact information & drop box location.
- Updated the calendar events.
- Replaced the Master Plan draft with the approved Master Plan.
- Added an Education Training side link.

TAX ASSESSOR: *Jeannie Diaz*

No Report

PERMITS ISSUED:

1. 97 West Cooper Rd. Sandusky
 - See Supervisor/Zoning

OLD BUSINESS

1. ARPA money plan
 - Dixon reported part of the grant will be used for the Master Plan.
2. Master Plan

- Franzel reported that this item is a work in progress
- 3. Update all Ordinances
 - Franzel reported that this item is a work in progress
- 4. Completing updating ordinances (Get them Updated & Recorded)
 - See Item Number 3.

Coats reported that she would like to purchase new matching chairs for the hall. Dixon will look into the purchase.

ADJOURN

***Coats made the motion to adjourn the meeting at 7:00 p.m. Cambridge supported. All in favor. Motion carried

Next Regular Board Meeting is Tuesday, December 6, 2022, 6 pm.

Respectfully submitted,

Tammy Ross, Clerk