

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, July 11, 2023 – 6:00 pm

The Watertown Township Board meeting was called to order by Supervisor, Scott Franzel at 6:00 pm. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Franzel, and Ross

ABSENT: Dixon and Diaz

GUESTS: Susan Cole, Scott Kenny, Dick & Marsha Henderson, Al Stoutenburg, Clint Stoutenburg, Don & Diane Ferguson, Jason Radloff, Wilma Henderson and RJ Henderson.

MINUTES

Franzel requested approval of the June 6, 2023 Regular Meeting Minutes.

*** Motion by Coats, Supported by Cambridge to approve the minutes as presented. All in favor. Motion carried.

AGENDA

ADDITIONS OR CORRECTIONS TO THE AGENDA

Franzel requested that

- Sewer Invoice be placed under Correspondence, Number 8
- Homestead Exemption be placed under Correspondence, Number 9

*** Motion by Coats, Supported by Cambridge to approve the agenda as amended. All in favor. Motion carried.

PUBLIC OFFICIALS

None

PUBLIC COMMENTS

- Dick Henderson addressed two zoning issues with the Board
 - o It is his opinion that a zoning book should be handed out with each approved permit.
 - o It is his opinion a building on the corner of M-19 and Watertown Road is zoned incorrectly.
- Diane Ferguson addressed the Board regarding
 - o The policy regarding recording of Board Meetings referenced during the June 2023 Board Meeting.
 - o The FOIA request she and her husband submitted regarding their public election information.
 - o The Sanilac County Clerk approved sealed/secure bag that election poll data is kept in after each election.
 - o Accessing achieved Board Minutes on the Township Website.
 - o Any Samsung payments made to the township or officials.
- Wilma Henderson addressed the Board regarding
 - o The Sanilac County Clerk approved sealed/secure bag the election poll data is kept in after each election.
 - o Her concerns regarding the security of upcoming elections. She does not want it to be “stolen” as she believes that previous ones have been.
 - o Her concerns that there is an agenda that some want to push through on the upcoming election.

ROAD COMMISSION

No report

CORRESPONDENCE

1. Fundamentals of Assessment & Taxation
 - Franzel presented the Board with a Fundamentals of Assessment & Taxation Correspondence.
2. Consumers Energy from the Annual Conference Attendance
 - Franzel presented the Board with a correspondence from Consumer's Energy regarding the Annual Conference Attendance.
3. Drain Commissioner Elk Creek Assessment District Meeting
 - Franzel presented the Board with a correspondence from the Drain Commissioner's Office regarding the Elk Creek Assessment Meeting.
4. Spicer Bill for the Master Plan & Recreational Plan
 - Franzel reported the Township received an invoice from the Spicer Group for work on the Master and Recreational Plans.
5. Check from the State of Michigan from the Stabilization Authority and Information
 - Franzel presented the Board a check from the State of Michigan, Stabilization Authority for \$15.33 (**Scott said fifteen thirty-three. Was it \$15.33 or \$1,533?**) and related information.
6. Public Service Commission - Disposition of the City of Detroit Public Lighting System
 - Franzel presented correspondence from the Public Service Commission associated with the City of Detroit Public Lighting System.
7. Sanilac County Treasurer Notice of Summer Deferment Publication.
 - Franzel presented correspondence from the Sanilac County Treasurer regarding the Notice of Summer Deferment Publication.
8. Sewer Correspondence
 - Franzel presented to the Board a township resident correspondence requesting help with her sewer invoice.
9. Homestead Exemption
 - Franzel presented the Board with a copy of the Property Transfer Application and Homestead Form for the Fiery Igloo Pizzeria.

SUPERVISOR/ZONING: *Scott Franzel*

No Report

TREASURER'S REPORT: *Sheila Coats*

Coats requested approval of the July 2023 checks number 17225 thru 17280 for a total amount of \$136,733.52

*** Motion by Cambridge, Supported by Ross to approve the July 2023 checks as presented. All in favor. Motion carried.

- Coats reported she is preparing for the July 26, 2023 audit. Auditor's may call Board Members on that day if needed. Ross will forward the township credit card procedures document.

CLERK'S REPORT: *Tammy Ross*

Ross requested a motion to approve the monthly bills.

*** Motion by Cambridge, Supported by Coats to approve the bills as presented. All in favor. Motion carried.

CEMETERY REPORT: *Tammy Ross*

Ross reported 1 burial and 1 cremation during the month.

SEWER REPORT: *Jim Hacker*

No Report

PLANNING BOARD *Becky Cambridge*

See New Business, Number 2

WEBSITE REPORT: *Becky Cambridge*

- Added and achieved minutes as needed.
- Added the 3rd Annual Cleanup Day on September 16, 2023 Notice.
- Updated the calendar.

TAX ASSESSOR: *Jeannie Diaz*

No report

PERMITS ISSUED:

Franzel presented to the Board a deck replacement permit.

NEW BUSINESS

1. Discussion on the 3rd Annual Watertown Community Cleanup Day
 - Cambridge reported that dumpsters will be there on September 16th and she will send a confirmation email.
2. Final Redline of Solar Ordinance from Planning Commission
 - Franzel will forward to the township attorney ordinance wording that the Planning Commission identified as needing clarification. The next meeting of the Planning Commission is Thursday, July 20, 2023.

ADJOURN

***Coats made the motion to adjourn the meeting at 6:33 p.m. Cambridge supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried

Next Regular Board Meeting is Tuesday, August 1, 2023, 6 pm.

Respectfully submitted,

Tammy Ross, Clerk