

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, May 7, 2019 6:00 PM

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:00 P.M. All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Coat, Ross and Diaz.

GUESTS: Dick Henderson, Jeff Renaudin, Andrew Palmer, Lanny Haupt & wife.

ABSENT: None

**ADDITIONS OR CORRECTIONS TO AGENDA:**

Coats requested the addition of Vacant Trustee Position – Nomination and Approval

Franzel requested the additions of

- Fee Schedules
- Current Forms
- Current Ordinance Book
- Property Line Adjustment
- Two Land Permits Scott charged for and we don't charge.  
Per Dick Henderson – The way permits were charged for was if permit is pulled ahead of time there is no charge. If permit was not requested prior to the project start date, there is a \$25.00 charge.
- Chloride Contract
- Hall Masonry Invoice
- Township Hall Front Stairs Repair Bids

Coats made the motion to approve the agenda additions to be added under Zoning with the exception of Vacant Trustee Position – Nomination and Approval to be placed under Public Officials and Township Hall Front Stairs Repair Bids and Hall Masonry Invoice should be placed under new business Cambridge supported. Ayes: Cambridge, Franzel, Coats and Ross. Nays: None. Motion carried.

**PUBLIC OFFICIALS:**

1. Vacant Trustee Position – Nomination and Approval

Discussion was held on the candidates for the open position –Jeff Renaudin and Scott Kenny.

Ross made the motion to appoint Scott Kenny to the vacant trustee position. Coats supported. Ayes: Cambridge, Franzel, Coats and Ross. Nays: None. Motion carried.

Scott Kenny was sworn into the Board Trustee Position by Tammy Ross.

## 2. Andrew Palmer – Road Commission

Andrew Palmer reported:

- The estimated cost of paving per mile is \$350,000 to \$400,000 per mile including building the road and ditching. Possibly a little less with cost share. If this is an option the township wants to pursue, the Road Commission will give an in-depth accounting of the cost. Cost for applying lime stone is approximately \$22,000 per mile, including narrowing the road and building road up before the lime stone is applied. This option has worked well on Townline and Miller Roads.
- Mr. Palmer will get an estimate for repaving the paved roads in the township that are in need of repair.
- **Bulgrien** is the option for road gravel.
- Last year Watertown bought 4000 ton of gravel and 900 ton of lime stone.
- The hole on Miller Road is still on the Road Commission's list to be fixed with either crushed concrete or lime stone.
- The Board requested an itemized quote to fix the hole on Miller Road and applying lime stone from M-19 to Townline Road.
- The Board also requested that Mr. Palmer update them every 3<sup>rd</sup> month.
- To help road water drainage the berm is being continuously cut down on each road.
- Michigan Chloride is scheduled for May 14 and 15. No township riders will be allowed and they will not be doing the side of the main roads.
- The whole Board will sign the Road Side Agreements.
- Road brush removal is done by a private company. Mark Gueldenzooff has done this service for Watertown Township.
- Will inform the Board of the best timeline for roadside brush renewal.

### **PUBLIC COMMENTS:**

1. **Lanny Haupt wants** to put a driveway between Kramer's and his landlocked 10 acres but the ditch doesn't drain very well. Is there a possibility of putting tube across the road as the other side of the road drains very well.  
Andrew Palmer will stop and talk with him regarding a tube and the specifications for a driveway.
2. Scott Franzel reported that Jeff Renaudin is willing to tear the white building down by Ball Equipment. Mr. Renaudin disagreed and stated that he will may tear it down but may make a garage out of it to be used for storage.

### **ZONING:**

1. Jonathon Boyle – Scott Franzel has not heard anything on this.
2. James Spoutz 105 Morris Rd – Scott Franzel spoke with the building department and the abandon building doesn't apply because it is occupied.
3. Thibodue 2586 S Sandusky Rd – Scott Franzel spoke with the building department and the abandon building doesn't apply because it is occupied. He will contact the Health Department to have it evaluated for fitness.

Coats motioned that the Township notifies the Health Department that they feel that neither the Sproutz nor Thibodue properties are set up with water or sewer and that the Township starts documentation in the form of return receipt letters notifying each home owner of their violations. Kenny supported. Ayes: Cambridge, Franzel, Coats, Ross and Kenny  
Nays: None. Motion carried.

4. Pritchett Land Splits

Scott Franzel reported that he sent this matter to the State of Michigan to be reviewed because part of the land is enrolled in PA 116. The State approved the splits; however one parcel has two homes on it which is against Watertown zoning. The Board discussed and reviewed this split. The matter is tabled until the appropriated paperwork is submitted and that the owner is given notice that the 2<sup>nd</sup> home on the property must be removed. Jeannie Diaz will call the real estate agent with this information.

5. Fee Schedules

6. Current Forms

7. Current Ordinance Book

8. Copy of Scott's Property Line Adjustment

9. Two Land Permits Scott charged for and we don't charge.

10. Chloride Contract

**PERMITS:**

1. Road maintenance agreement for Filkins land split – Scott Franzel reported that he has a signed Road Maintenance Agreement. Tammy Ross will mail the agreement to Frank Filkins.
2. As a fee schedule is not in place at this time, Scott Franzel and Tammy Ross will return the fees collected for two Land Use Permits. A copy of the permits was given to Jeannie Diaz.
3. Scott Franzel did a property line adjustment on Dr. Conrad's property with the Tire Store and Dr. Conrad. The adjustment is a 20 foot easement straight back 100 feet and then 20 feet "they" own.
4. Scott Franzel reported that the gentleman from the cell towers on Gates Road would like to update all the antennas and possibly raise them. He let them know they would need to submit a Land Use Permit to Watertown Township. Jeanie Diaz informed the Board that the company will have to file a permit with the county. Dick Henderson informed the Board that all commercial projects in the township requires a Site Plan Review from the Planning Commission
5. Hall Masonry Invoice – Scott Franzel submitted the invoice for the Township Hall front porch and cement chip repairs. The invoice is \$2,000.
6. Scott Franzel reported that he was only able to get one bid for asphalt to repave the parking lot (Aztec Asphalt - \$5,300) and one bid to repair holes, re-seal and re-line the parking lot (Aztec Asphalt - \$15,200). Scott will seek other bids.

**FIRE ASSOCIATION:** Chief's report from the April 16, 2019 meeting:

1. Rescue Gear Project is complete and the gear has been given to the fire fighters
2. Aaron Hillman, Kevin Beady, Andrew McConnell and Zach Bowerman have completed the EMR training and have passed the exams. Must now complete the National Registry Exam to be 100% certified.
3. A Siren test was held on April 8<sup>th</sup> at 5 p.m.
4. Opening day for Little League is May 18<sup>th</sup> and the Fire Department will be helping with the parade and at Doerr Field.
5. They will be having the State Firefighter testing on Wednesday and Thursday of the week of the 16<sup>th</sup>.

6. Everything is ready to go for grass fire season with hopes of having none.
7. Since the March meeting the Department has had 6 runs - 2 chargeable, 3 rescues and one non-chargeable.

### **SEWER:**

Scott Kenny reported that:

1. The lift station is 40 years old and he feels that it is time to think about a backup system or generator. There is a sub pump and there is not an alarm if it quits. A plan is needed to ensure that if something goes wrong there is a backup in place. The Board asked him to investigate the best solution to this issue.
2. Scott Kenny has received a list of the customers and outside meters.

### **OLD BUSINESS:**

1. Windmill ordinance – No Update
2. Hall parking lot – Addressed under Zoning – Item #6
3. Replacing bricks in front of hall – Addressed under Zoning – Item #5
4. Agri Valley Hi-Speed Internet – the Company proposing to bring a fiber optic line down M-19 is Air Advantage not Agri Valley. Sheila Coats reported that she text Al Stoutenburg and he will put in a call to Air Advantage. She is waiting for an update.

### **NEW BUSINESS**

1. Review and update list of scheduled fees for permits issued – Scott Franzel would like to have a schedule of all fees and reported that Township forms are from 2002. He would like to use updated Land Use Permit Application, Sight Plan, Parcel Division Application and Property Line Adjustment forms he found during his researched. He also shared a fee schedule for the Board's consideration.

Land Use Permit Application for Agricultural and Residential Properties – \$100

Land Use Permit for Commercial Properties - \$200 for up to a 5,000 square foot building and \$300 for buildings with more than 5,000 square feet.

Other Special use/Non-Conforming Commercial Property Land use Permit. (i.e. towers, solar panels, windmills) \$500

Property Line Adjustment Fee - \$50

Land Split Application Fee - \$150 for the first split and \$50 each add split

Ross motioned that the fees be accepted as discussed. Coats supported. Ayes: Cambridge, Franzel, Coats, Ross and Kenny Nays: None. Motion carried.

Scott Franzel requested as a new township supervisor, that he be allowed to take some training classes.

Motion by Coats that it be approved that any Board Member who wishes to attend any MTA sponsored classes to freely be able to take them. Any classes costing more than \$500 must get special board approval. Supported by Ross. Ayes: Cambridge, Franzel, Coats and Ross. Nays: none. Motion carried.

2. Township Hall front stair repair bids –
3. Hall Masonry Invoice

**CLERK:** Motion by Coats to approve the minutes of the April 2, 2019 regular Board as presented. Supported by Cambridge. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: none. Motion carried.

Motion by Cambridge made the motion to approve the bills to be paid, supported by Kenny. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: none. Motion carried.

**CORRESPONDENCE:**

Franzel received correspondence from DTE stating the township can participate in a pre-hearing for the Michigan Public Service commission in regards to overcharges.

**TREASURER:** Motion by Cambridge, supported by Kenny to approve April checks #15799 thru #15821 with #15818 voided in the amount of \$5,581.50 as presented. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: None. Motion Carried.

**NEXT MEETING:** Tuesday, June 4, 2019 @ 6:00 pm.

**ADJOURN:**

Motion by Coats to Adjourn, supported by Ross. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: None. Motion carried.

There being no further business, the meeting was adjourned by Supervisor Franzel at 8:18 pm.

Respectfully submitted,  
Tammy Ross, Clerk