

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, May 5, 2020 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:00 P.M. All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Ross, Diaz, Coats

ABSENT: None

GUESTS: Andrew Palmer

**ADDITIONS OR CORRECTIONS TO AGENDA**

- Coats requested that Custer Street Property be placed under Zoning
- Franzel requested that DTE Letter and Complaint Letter be added to Correspondence and Permit for a shed be added to Permits Issued.

\*\*\*Cambridge made the motion to approve agenda with changes. Kenny supported. Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

**CORRESPONDENCE**

1. Franzel reported that road brining is to take place on May 13-14 of 2020.
2. Franzel reported that the County sent a copy of the Letter of Notice of Building and Electric Violation - Zora, Diaa, and Anastasia (Previous Pritchett Property) No Land Use Permit was issued either. The Special Planning Commission Meeting will be on May 28<sup>th</sup> at 6:00 and Franzel will discuss zoning enforcement options with them.
3. Franzel reported that the County sent a copy of the Letter of Notice of Violation – Iverson – They did a land use permit. (Previously Doc. Conrad Property)
4. Gravel Prices from the SCRC. Franzel presented the Board the gravel price quote from the Sanilac County Road Commission. From the Bulgrien pit, gravel is \$12.75 and the Township's share is \$9.56, Limestone is \$23.08 and the Township's share is \$17.31. Per Andrew Palmer, Sandusky Garage Foreman, prices are slightly down from last year. There is also a spreadsheet with all township price quotes for the Board's review.
5. Franzel presented Sanilac County Road Commission Road board signed Agreements for mowing, spraying and gravel. Per Andrew Palmer, Sandusky Garage Foreman, spraying was done last year and brush hog cleanup is adequate for most areas this year. Coats complimented the limestone road edging that was done by the Road Commission this year.
6. Franzel reported that DTE sent an informational letter regarding power supply cost recovery.
7. Franzel reported that a complaint letter was received from a resident regarding the blight on a Marshall Street property including trash, broken furniture, etc. He is concerned about the trash attracting rodents. Franzel will contact the property landlord.

**TREASURER**

1. Approval of March 2020 checks number 16096 thru 16131 for a total amount of \$26,187.55.
2. Approval of April 2020 checks number 16132 thru 16153 for a total amount of \$6,698.19.

\*\*\*Cambridge made the motion to approve the checks for March and April 2020 as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

**CLERK**

1. Approval of March 3, 2020 meeting minutes March 17, 2020 special meeting minutes approved and due to the Executive Ordered Shutdown, there was no April 2020 Meeting.

\*\*\*Cambridge made the motion to approve the March 3, 2020 regular meeting minutes and the March 17, 2020 special meeting minutes. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

2. Ross presented the bills to be paid

\*\*\*Kenny made the motion to approve the bills to be paid as presented. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

### **CEMETERY REPORT**

Ross presented the:

1. Report for March 2020 - There was a burial on March 16 at out of township rates of \$675, snow plowing on February 27<sup>th</sup> - \$20.00 and Sexton pay was \$595.
2. Report for April 2020 – Spring cleaning of decorations and trash was done, disposal was emptied on April 18 and May 1, and Sexton pay was \$100.

Franzel reported that he received a call regarding the purchase of cemetery lots in October 2019. The purchaser did not believe the checks were cashed and did not know if he owned the lots yet. Franzel will forward contact information to Ross.

### **SEWER REPORT**

Kenny report that:

1. Usage was up due to residents being confined to homes.
2. Holding tank needs maintenance. Last estimate was \$500.
3. Two engineering companies would like to do a study on the sewer and equipment but would like to wait until after the pandemic shutdown.
4. The Board requested Kenny compile a sewer maintenance and preventative maintenance list.

\*\*\*Coats made the motion to approve annual maintenance of the sewer pump and holding tank. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

### **WEBSITE REPORT**

Cambridge reported that she:

1. Added or updated all regular and special monthly meeting agendas, minutes and times
2. Added DTE tree trimming map

### **PUBLIC OFFICIALS**

Andrew Palmer, Road Commission Sandusky Garage Foreman, discussed with the Board projects to be considered for the summer of 2020.

1. Proposing 18 hundred tons of limestone be applied to get another mile of Townline Road done from Miller to Cooper. He is requesting this be a cost share project with Elmer Township, but has not heard back yet. Each township would be charged \$16,516 for the project or if only one township agrees to the project the cost would be \$33,032.
2. Proposed an additional 800 tons of limestone be applied to last year's project on Gates Road. There are still some soft spots. The cost \$13,848.
3. Proposed the Township purchase 2000 ton of gravel down from 4000 ton of gravel purchased last year.
4. Assuming Elmer Township approves cost sharing of the Townline Road project, the total cost of the 3 projects is \$49,484.

The Board discussed with Mr. Palmer other township roads in need of repair and road signs and complimented the work that has been done on the roads.

\*\*\*Coats made the motion to approve the \$16,516 for the Watertown cost portion of the projected Townline Road Project between Miller and Cooper contingent on Elmer Township's approval, the proposed

800 tons of limestone applied to Gates Road at a cost of \$13,848 and the purchase of 2000 ton of gravel. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

**PUBLIC COMMENT**

None

**PERMITS ISSUED**

Franzel reported:

1. He received a request for and approved a Land Use Permit for Residential Solar System
2. He received a request for and approved a permit to build a new residential building
3. He received a request for and approved a permit to put in a farm fuel storage tank
4. He received a request for a permit to build a Pole Barn
5. Custer Street Property – Coats received a blight complaint on a property on Custer Street. The Board will have this complaint addressed when the blight officer is hired.

**OLD BUSINESS**

- Light fixtures Air Advantage – Grant Program- *Franzel reported that there has not been an update on this grant.*

Thank you for your note. We have had two requests for clarification on our grant application. We see that as a good sign as they are asking for more info making us think we’re in the hunt at least.

We received an email from the State of Michigan on 12/2 stating that the program timeline has been revised. Here is the email we received:

Good Morning, thank you for your interest in the Connecting Michigan Communities (CMIC) Grant Program. The program timeline has been revised to the following projected dates:

|   |                  |
|---|------------------|
| Initial Award Recommendations Published | March 2020       |
| Objection and Comment Period            | March – May 2020 |
| Final Grant Awards Announced            | July 2020        |

**NEW BUSINESS**

Franzel reported that:

Coats suggested making a syllabus of duties that need to be done through out the year. i.e. sewer inspections, brining, etc. Franzel suggests everyone make a list of their yearly projects and the list can be put together and used to compile a syllabus. Ross will email to all Board Members a copy of a previous list that they can add to.

**BOARD DISCUSSION**

None

**ADJOURN**

\*\*\*Coats made the motion to adjourn the meeting at 7:25 p.m. Cambridge supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

Next Board Meeting Tuesday, June 2, 2019 at 6:00.

Respectfully submitted  
Tammy Ross, Clerk