

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471
Tuesday, January 5, 2021 – 6:00 pm

Township Clerk, Tammy Ross administered the Oath of Office to newly elected trustee, William Dixon prior to the start of the meeting.

The Watertown Township Board meeting was called to order by Treasurer, Sheila Coats at 6:00 pm. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Dixon, Franzel (virtual), Ross, and Diaz

ABSENT: None

GUESTS: Jason Radloff, Dick and Marsha Henderson, Scott Kenny, and Susan Cole

MINUTES

Coats requested approval of October 27, 2020 regular scheduled Board Meeting Minutes.

***Dixon made the motion to accept the October 27, 2020 meeting minutes as presented. Cambridge supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Coats requested:

- The addition of Financial Software under New Business #3

At the request of Dick Henderson, Sexton, Ross requested:

- The addition of Removal of Cemetery Tree under New Business #4

***Cambridge made the motion to accept the amended agenda. Coats supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

CORRESPONDENCE

Sheila Coats presented:

- Drain Commissioner's letter notifying the township of drain maintenance on December 4th.

TREASURER

Coats requested approval of December 2020 checks number 16386 thru 16406 for a total amount of \$55,264.01

***Cambridge made the motion to approve the paid bills as presented. Dixon supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

CLERK

Ross requested approval for the monthly bills to be paid.

***Cambridge made the motion to approve the bills to be paid as presented. Dixon supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

SEWER REPORT

Bill Dixon reported:

- The Dell Street Lift Station is being monitored electronically daily
- A resident is requesting relief on a water invoice, due to a water leak found on the property. By consensus, the Board directed Mr. Dixon discuss the matter with Sandusky City Manager Dave Faber.

WEBSITE

Cambridge reported that she:

- Added agendas and minutes as appropriate
- Added notice of December 2020 Board Meeting cancellation
- Added notice that the January 2021 meeting of the Board would be held outside.

TAX ASSESSOR

Jeannie Diaz reported:

- A new Board of Review member is needed.
- Reminded the Board that Tax Board of Review members are now required to take a training/update class every other year.

CEMETERY REPORT

No Report

PUBLIC COMMENT

None

ZONING

Coats reported:

- A township resident applied to enroll their land in the PA116 -- Michigan Farmland and Open Space Preservation Program

***Coats made the motion to approve the request at the township level. Cambridge supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

PUBLIC COMMENT

Jason Radloff requested an update on the 6-month Solar Moratorium the Board approved in June 2020.

- Coats believes there was an automatic renewal of the moratorium. The township legal consultant will be contacted for verification and an update.

NEW BUSINESS

1. Sexton discussion – This matter was tabled
2. Lawn mowing discussion – This matter was tabled

Financial Software – For the Board’s consideration, Coats presented a new financial software that will better address the Township’s financial and payroll needs at a reasonable cost.

***Cambridge made the motion to approve the request to purchase the new financial software Ross supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

3. Removal of Cemetery Tree - Ross reported that Dick Henderson, Sexton has requested the removal of a dead tree from the cemetery grounds. The tree has become unstable and is a safety hazard.

***Cambridge made the motion to approve removal of the tree if the cost is less than \$1,000. If the cost is more than \$1,000 the job should be put out for bid. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried.

ADJOURN

***Dixon made the motion to adjourn the meeting at 6:24 p.m. Cambridge supported. Ayes: Cambridge, Coats, Dixon, Franzel and Ross. Nays: None. Motion carried

Next Board Meeting is Tuesday, January 19, 2021 at 6:00 p.m.

Respectfully submitted

Tammy Ross, Clerk